



Tuition and Fees (2018-19)

Registration Fees

- Elementary grades - \$50 for 1 class; \$80 for 2 or more classes
- Grades 6-12 for **current** students - \$60 for 1 class; \$90 for 2 or more classes
- Grades 6-12 for **new** students - \$80 for 1 class; \$110 for 2 or more classes

Registration fee is non-refundable and is calculated on a per student basis. After July 1st, a late registration fee of \$25 will be charged.

Tuition

Tuition and fees vary, depending on which classes are taken. Refer to the Course Catalog for class descriptions, tuition cost per class, and class copy or supply fee.

\$232.50 - 1 hour class

\$465.00 - 2 hour class

\$697.50 - 3 hour class

See this chart below for more details.

Other Fees

Copy or Activity Fees: Teachers may collect a copy and/or activity fee at the beginning of the school year. This is listed below the course description in the Course Catalog.

Textbooks: Families purchase textbooks for each course.

Renweb: Each family has access to their school account through Renweb, an internet service that provides access to their child(ren)'s schedule, quarterly bills, and grades. The annual administrative fee is \$25 per family.

Education Counseling Services: See the Education Counseling fee schedule.

Private Tutoring: When employing our teachers for private tutoring beyond the periodic, non-scheduled help, the rate for tutoring is a minimum of \$30 per hour. (The rate for public school tutors is \$50.)

Auditing Courses: Full tuition payment is required for an auditing student. The parent must confer with the teacher of the class to set the parameters of the audit before classes start.

Class Change Fee: For academic class changes per a parent's request made after September 10th, a \$50 Change Class Fee per class will be charged.

Volunteer Fee: Each family is required to volunteer for one major role (coordinator, organizer) or three minor roles for events at Westminster Academy, such as the Science fair, helping with pizza lunches, baking for teacher breakfasts or assisting in the office, etc. Each family will be charged a parent volunteer service fee of \$60 at the beginning of the year, which will be reduced to \$0 as one major or three minor volunteer commitments are fulfilled.



Billing

Westminster Academy will administer a quarterly bill, with payments due on August 1st, October 15th, January 15th, and March 15th. A late fee of \$10.00 will be charged for payments received more than two weeks past these due dates. Students will be held out of class if tuition is 15 days past due.

Parents who have not paid their tuition or registration fees to Westminster Academy for any previous school year will not be permitted to register for any classes for the current school year.

Tuition fees are calculated on a per course basis and are not subject to proration for missed days due to inclement weather. Classes missed due to inclement weather will not be made up, as students are expected to work at home on assignments and/or tests communicated via Renweb or email.

Event	Date	Fee / Note
Registration forms and fees due	On or before July 1	Registration fees must accompany registration forms and are non-refundable . Elementary: \$50 for 1 class; \$80 for 2 or more Gr. 6-12 for existing families: \$60 for 1 class; \$90 for 2 or more Gr. 6-12 for new families: \$80 for 1 class; \$110 for 2 more
Late Registration	After July 1 After Sept. 1	\$25 per application \$25 per application plus 2 quarters tuition payment (1/2 of the total balance due)
Confirmations mailed	July 15	Courses that do not have the minimum number of students enrolled will not be held unless other arrangements satisfactory to the teacher can be made. If all courses for which a student registers do not have enough students to form a class, the registration fee will be refunded.
Schedule verification and 1 st quarter payment are due	By Aug. 1	Parents must mail to Westminster: 1. Verification of their child(ren)'s schedules; 2. The first quarter's payment of the total balance due, based on the number of classes: • \$232.50 - 1-hour class • \$465.00 - 2-hour class • \$697.50 - 3-hour class These must be received to reserve students' places in the classes for which they are registered. If payment is not received by August 1, students will be dropped from the class roster.



Last day to drop a class	Aug. 1	Classes dropped after August 1 st must be by teacher recommendation. After August 1, parents are obligated for the entire year's payment for each class in which their child is enrolled unless an appeal is accepted by the Board.
Last day to add a class	Sept. 24	Course fee (see above rates) After August 1, parents are obligated for the entire year's payment for each class in which their child is enrolled unless an appeal is accepted by the Board.

3/17/18